

TECHNICAL/FREQUENCY MANAGEMENT WORK GROUP
MEETING MINUTES

Wednesday, October 27, 2004

Meeting was held in the 1st Floor Conference Room, Department of Information Services, 1110 Jefferson Street SE, Olympia, Washington.

Present:

Members:

Alan Hull, Chair

Marc Johnson, Vice Chair, DNR

Bob Schwent, WSP

Sgt. John McIntosh, WDFW

Jose Zuniga, DOC

Don Miller, EMD

Minutes:

Dana Little, WSDOT

Guests:

Joe Russo, WSP

Fred Radovich, Motorola

Approval of Minutes:

The meeting minutes from 10/13/2004 were reviewed and approved with one minor correction, and the corrected copy forwarded to Dennis Hausman for re-posting to the website.

Report on DOC (McNeil Island) Partnership with the City of Tacoma (Jose Zuniga)

- Jose will be having a meeting on Friday, October 29th and things should be in place after that; will report at the next Technical Frequency Work Group Meeting.

OSCCR Update

- Sgt. McIntosh reported on the developments at the FOPIC (Field Operations & Procedures for Interoperable Channels) meeting.
- Trying to solicit more local participation and it is also very important to have the Sheriffs & Police Chiefs present.
- Discussion occurred on authorized/unauthorized use.
- Don Miller will work on an authorization update letter.

Use of Federal Interoperability Frequencies with Sponsorship for use by State Agencies

- Awaiting NTIA manual copies and have not heard back as of yet.

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Equipment Specification & Review Work Group

- A “Training Plan for Radio Purchases” handout written by Guy Cranor was given to everyone in the group. This replaces the State Radio Committee.
- Dana to forward an electronic copy to everyone

Implementation & Rollout of the Risk/Severity Matrix (i.e. training)

- Discussion occurred on informing all agencies of what to do.

WSP Licensing Concerns involving Narrowband Channels

- There was a motion and an approval that the Technical & Frequency Management Work Group will recommend to the SAW Group that EMD proceed with narrowband licensing of NLEC.
- There was a motion and an approval that the Technical & Frequency Management Work Group that Sgt. McIntosh will withdraw his document regarding WSP/narrowband licensing.
- Alan Hull will assist with the recommendation to the SAW Group for support of the patrol’s decision package that is devised.

The next scheduled meeting for the Technical Frequency Management Work Group will be held on Wednesday, November 10, 2004 from 10:00am-12noon. The location of the meeting is at 1110 Jefferson Street SE, Olympia.